

SOMERCOTES PARISH COUNCIL

K L Walker
Acting Clerk to the Council
Somercotes Village Hall
Nottingham Road
Somercotes
Alfreton
Derbyshire
DE55 4LY

Telephone Office: 01773 603810

Parish Hall: 01773 609397

E-Mail: info@somercotesparishcouncil.org.uk

Website: www.somercotesparishcouncil.co.uk

10th May 2024

Dear Electors

You are invited to attend and participate in the Parish Meeting of Somercotes Parish Council to be held at 6.30pm on Friday 17th May 2024 in the Village Hall, Nottingham Road, Somercotes.

Yours sincerely



Cllr J McCabe
Chairman

ANNUAL PARISH MEETING

Somercotes Village Hall (Lounge or Hall)

6:30pm Friday 19th May 2024

AGENDA

1/APM/2024: Election of the Chairman

(If the chairman of the Parish Council is present then he shall be elected as Chairman for the APM)

2/APM/2024: Election of a Clerk to take the minutes

3/APM/2024: To read and consider the minutes of the Annual Parish Meeting 2023

3/APM/2024: Parish Council Income/Expenditure Report for 2023-24

4/APM/2024: Chairman's Report

5/APM/2024: To discuss and consider any Parish matters that may be brought forward by the Council or local government electors.

Chairman and Elected Members
Somercotes Parish Council
Dear Member,

You are summoned to attend the meeting of Somercotes Parish Council to be held on Friday 17th May 2024 in the Village Hall, Nottingham Road, Somercotes. This will be the Annual Meeting and will start immediately after the conclusion of the Parish Meeting which starts at 6.30p.m.

Yours sincerely



Kimberley Walker

Acting Clerk to the Council

Annual Meeting of Somercotes Parish Council

AGENDA

1/24: To Elect Chairperson.

2/24: To Elect Vice Chairperson.

3/24: To receive apologies for absence:

4/24: Social Media:

The Council welcomes the use of social media, filming and recording at meetings, provided they do not disrupt or otherwise have an adverse affect on the meeting. Telephones and other such devices should be switched to silent mode or switched off completely.

a. For the purposes of minute taking an Officer will record the meeting audially and delete the files once the draft minutes have been produced.

5/24: Variation of Order of Business.

6/24: (i) Declaration of Members Interests

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

(ii) **Register of Members Interest:** As a matter of good governance and best practice, members are reminded that they have a duty to keep their registration forms up to date annually or as and when changes to any of their registered interests occur.

For Information of all Councillors

7/24: To consider any Councillors' Request for dispensation

8/24: Public Speaking – (30 Minutes)

- (a) A period of not more than 5 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

9/24: To consider any applications for Councillor cooption

10/24: To approve the:

Minutes of the Parish Council Meeting held on 12th April 2024.

11/24: To determine which items if any from the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:

“In view of the confidential nature of item to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”

It is recommended that following items are taken in exclusion due to their confidential nature.

18/24: To receive an update on Clerks current position - To be heard in exclusion due to it relating to a member of staff.

26/24: To consider a complaint from Birchwood Lane Allotment reference CCTV camera – To be heard in exclusion due to relating GDPR concerns.

12/24: Chairman’s Statement

13/24: Review of Council Regulations, Policies and Procedures:

Standing Orders
Financial Regulations – July Meeting
Members Code of Conduct
Reserves Policy
Debt Collection Policy
Credit Card Policy and Procedure

14/24: Election of Council Committees:

- HR Sub-committee

15/24: Regular Recurring Payments List – For Council approval – See supporting document.

16/24: To consider holding Sunflower Competition in the flowerbed outside village hall.

17/24: Ratify appointment of Vice Chair from municipal year 2023/24.

18/24: To receive an update on Clerks current position. HEARD IN EXCLUSION.

19/24: Finance:

(a) Accounts

- (i) Accounts for Payment between 1.2.24 to 30.4.24 £55,245.35
- (ii) Income 1.2.24 to 30.4.23 £116,236.23
- (iii) Bank Reconciliations for February 24, March 24, April 24 and Year End for Approval.

(b) Financial Year 23/24 Closing Report – See supporting document which summarises financial position for 2023/24.

(c) Internal Audit Report – See supporting document

(d) To approve payment of SLCC member £188.00 for Assistant Clerk.

20/24: Approval of Annual Return 2023/24 – S1 Annual Governance Statement for Approval by the Council

21/24: Approval of Annual Return 2023/24 - S2 Accounting Statements for Approval by the Council

22/24: Approval of Annual Return 2023/24 - Notice of Period for the exercise of Public Rights

23/24: Planning:

Ref: [AVA/2024/0146](#)

Address: EVANS CONCRETE PRODUCTS LTD, Pye Bridge Industrial Estate, Somercotes, Alfreton, Derbyshire, DE55 4NX,

Proposal: Installation of roof mounted 307.98kW solar PV system comprising of 708 x Canadian Solar 435w modules

Date Valid: 22/Mar/2024

Decision Issued: 7/May/2024

Consultation Date - 25/Mar/2024

Ref: [AVA/2024/0200](#)

Address: Midshires House, Church Street, Riddings, Alfreton, Derbyshire, ,

Proposal: Listed building consent for repairs to clock tower structure. Like for like replacement of worn out and failed lead to pitched roof at base of clock tower structure. Sanding down of painted wood finish to square section of clock tower, replacement of any rotten timbers, sealing and re-painting of this woodwork. Possible clear liquid rubber seal as last coat to protect the wood

Date Valid: 25/Mar/2024

Decision Issued: 25/Mar/2024

Consultation Date - 26/Mar/2024

Ref: [AVA/2024/0201](#)

Address: Land Off Lower Birchwood, Lower Birchwood, Somercotes, Alfreton, Derbyshire, ,

Proposal: Outline application for 3 detached dwellings.

Date Valid: 21/Mar/2024

Decision Expected: 7/Jun/2024

Consultation Date - 27/Mar/2024

Ref: [AVA/2024/0186](#)

Address: Land Off Stanley Street, Stanley Street, Somercotes, Alfreton, Derbyshire, ,

Proposal: Non material amendment to AVA/2022/1104 for turning head updated on Private Road. Solar lighting columns added to selected shared drives. Minor adjustments to parking spaces on shared drive serving plots 77-82. Minor adjustments to parking spaces on shared drive serving plots 173-177. Minor adjustments to plots and parking spaces on shared drive serving plots 63-66.

Date Valid: 15/Mar/2024

Decision Expected: 5/Apr/2024

Consultation Date - 16/Apr/2024

Ref: [AVA/2024/0226](#)

Address: Land At Stanley Street, Stanley Street, Somercotes, Alfreton, Derbyshire, ,

Proposal: Proposed off street residents car parking area

Date Valid: 12/Apr/2024

Decision Expected: 31/May/2024

Consultation Date - 23/Apr/2024

Ref: [AVA/2024/0281](#)

Address: TA McDonalds Restaurants Ltd, McDonalds Restaurants Ltd,
Hockley Way, Alfreton, Derbyshire, DE55 7FA,

Proposal: Non material amendment to AVA/2023/0360 to de-scope of
approved works resulting in the reduction of overall extensions,
negating the need for works to the car park.

Date Valid: 22/Apr/2024

Decision Issued: 1/May/2024

Consultation Date - 26/Apr/2024

Ref: [AVA/2024/0294](#)

Address: 12 Everest Drive, Somercotes, Alfreton, Derbyshire, DE55 4TH

Proposal: Replace conservatory with single storey extension

Date Valid: 24/Apr/2024

Decision Issued: 9/May/2024

Consultation Date - 2/May/2024

Ref: [AVA/2024/0299](#)

Address: PILKINGTON UK LTD, Cotes Park Lane, Somercotes, Alfreton,
Derbyshire, DE55 4NJ,

Proposal: Subdivision of Pilkington UK Ltd premises up to nine separate
employment units comprising 8 No. B2/B8 and 1 No. E(g).

Date Valid: 2/May/2024

Decision Expected: 20/Jun/2024

24/24: Correspondence

- a. DALC CIRCULARS – Previously advised

Late Items:

25/24: To consider a debt from Bridle Lane Allotment reference annual rent.

26/24: To consider a complaint from Birchwood Lane Allotment reference CCTV camera.

Date of Next Council Meeting: Friday 19th July 2024 at 6:30pm.

